



Republic of the Philippines  
MABALACAT CITY  
Province of Pampanga  
**OFFICE OF THE CITY MAYOR**

**EXECUTIVE ORDER NO. 73**  
Series of 2020

**AN EXECUTIVE ORDER ESTABLISHING GUIDELINES TO HELP MINIMIZE TO  
PREVENT AND CONTROL THE TRANSMISSION OF COVID-19 IN  
MABALACAT CITY, PAMPANGA**

**WHEREAS**, Under Section 15, Article II of the Philippine Constitution it is the State's Policy to protect and promote the right to health of the people;

**WHEREAS**, The Office of the President has issued Proclamation No. 922 S. 2020 Declaring a State of Public Health Emergency throughout the Philippines;

**WHEREAS**, The Secretary of Health has confirmed the local transmission of the Corona Virus Disease (CoViD-19) in the country;

**WHEREAS**, The Declaration of a State of Public Health Emergency would capacitate government agencies and LGUs to immediately act to prevent loss of life, utilize appropriate resources to implement urgent and critical measures to contain and prevent the spread of CoViD-19, mitigate its effects and impact to the community, and prevent serious disruption of the functioning of the government and the community;

**WHEREAS**, the Department of Health has declared CODE RED ALERT 2;

**WHEREAS**, Under Section 455, Article I, Chapter III of the Local Government Code, the City Mayor as Chief Executive of the City Government shall execute powers and perform duties and functions to promote the general welfare of the city and its constituents;

**NOW THEREFORE, I, CRISOSTOMO C. GARBO, City Mayor, Mabalacat City, Pampanga**, by virtue of the powers vested in me by law do hereby proclaim the following measures to prevent and control the transmission of CoViD-19 in the city;

**SECTION 1.** All LGU Department Offices/ Units and All Offices of the Punong Barangays are encouraged to minimize unnecessary gatherings in the city as stated in the LGU Memorandum dated March 12, 2020 with a subject Prohibition on Mass Convergence of People in Mabalacat City;

- a. Monday Flag Ceremony;

*Crisostomo C. Garbo*

- b. Seminars/ Meetings involving Officials and Employees of the City Government, including Barangay Officials and their employees;
- c. Programs/Activities involving Officials and Employees of the City Government
- d. Cock-fights, Tiangge and other similar activities

## **SECTION 2. Disinfection of Public Offices and Public Establishments;**

- a. LGU employees are hereby instructed to clean and disinfect their personal spaces and offices, and areas that are frequently used by the public. Department Heads and other Heads of Offices are hereby mandated to create a regular disinfection protocol for their offices.
- b. Fever monitoring equipments, alcohol/sanitizers should be made available for the employees and the public before entering the City Hall and its extension offices;
- c. Everybody is advised to wash their hands often with soap and water for at least 20 seconds especially after going to the bathroom, before eating, and after blowing their nose, coughing or sneezing. Avoid close contact with people who are sick. Avoid touching your eyes, nose and mouth. Observe proper cough etiquette. Clean and disinfect frequently touched objects and surfaces with a disinfectant. Observe the proper use of face mask [Use face mask when sick; only health workers and caregivers of sick patients are advised to wear face masks];
- d. Public places where people frequently gather such as business establishments, malls, supermarkets, parks, hotels, restaurants, banks, churches and other places of worship, educational facilities, terminals, airport and similarly described establishments are directed to provide handwashing, sanitizing, or disinfection stations and protocols in place. Managers, Owners, and/or administrators of these facilities shall furnish the City Mayor's Office with a copy of their established protocols within seven (7) days of the release of these EO;
- e. All restaurants, eateries, food serving, food preparing establishments and businesses in the city are ordered to intensify their sanitation and hygiene practices for food safety. Managers, Owners, and/or administrators of these facilities shall furnish the City Mayor's Office with a copy of their establish protocols within seven (7) days of the release of these EO;

## **SECTION 3. Other Preventive Measures should be institutionalized such as;**

- a. Employees are banned from receiving personal visitors. Only individuals who have government transactions are allowed at the City Hall;
- b. Personal follow-up of transactions/requests of clients are prohibited;

*Christopher P. ...*


- c. Clients are required to make phone or email follow-ups;
- d. Offices should ensure that clients are promptly attended to in this mode of follow-up;
- e. Heads of offices should allow online and email submissions for simple documents, which include but is not limited to invitations, simple requests, and non-essential documents;
- f. Employees who have fever, cough, cold, flu-like symptoms, shortness of breath shall stay home for observation. If symptoms persists notify the given Hotline No. 0943-705-0185 for further instructions. They should bring a doctor's medical certificate that they are cleared to report back to work;
- g. Employees are prohibited to share food and eating utensils with others during meals in their offices. Everyone is required to bring their own reusable dining wares;
- h. All foreign travels of employees for leisure and vacation are hereby suspended until after the public health emergency is lifted or withdrawn.
- i. All Barangays are mandated to activate their Barangay Health Emergency Response Teams (BHERTS) and coordinate with the City Health Office on all Persons Under Monitoring (PUM) and all Persons Under Investigation (PUI) in their respective barangays in relation to CoViD-19. They are also mandated to ensure the 14-day home quarantine period of the PUMs and the referral of PUIs to appropriate referral health facilities;
- j. Places of worship are mandated to issue guidelines in the conduct of activities for the Observance of Lent and Ramadan. Religious leaders of places of worship shall furnish the City Mayor's Office with a copy of their established protocols within seven (7) days of the release of these EO;
- k. The Business Permit Licensing Unit (BPLU) is mandated to ensure that there will be no hoarding of essential goods like food, sanitizing supplies and the like. They will also ensure that prices are controlled accordingly;
- l. Stop sharing wrong, false and unverified information about CoViD-19 online or on social media. The LGU will not hesitate to file appropriate charges to those individuals found to be maliciously making, sharing false content online.
- m. Public transport drivers and operators are also required to use face masks to protect themselves and the general riding public;

*Enrique S. Horta*

**SECTION 4. REPEALING CLAUSE.** All other order, issuances and memoranda issued inconsistent herewith are hereby repealed or modified accordingly.

**SECTION 5. EFFECTIVITY.** This Executive Order shall take effect immediately.

Done this 16<sup>th</sup> day of March, 2020 at Mabalacat City, Pampanga.

  
**Hon. CRISOSTOMO C. GARBO**  
City Mayor